

National Taiwan Normal University

Directives for Physical and Mental Health Clinic Subsidies for Economically Disadvantaged Students

經濟不利學生身心門診補助要點

Last amended on October 14, 2025

1. Purpose:

The Directives for Physical and Mental Health Clinic Subsidies for Economically Disadvantaged Students (the “Directives”) are formulated to assist economically disadvantaged students at the University in maintaining their physical and mental health and to alleviate the financial burden associated with outpatient visits to psychiatry, psychosomatic medicine, or addiction prevention clinics.

2. Target Recipients:

Currently enrolled students who meet one of the following criteria and have been professionally diagnosed with psychosomatic symptoms that affect their learning, campus life, or social adjustment and require psychiatric or mental health services.

- (1) Students who, during the current semester, qualify as members of low-income or middle-to-low-income households; are children or grandchildren of families in special circumstances; have physical or mental disabilities or are children of persons with physical or mental disabilities; or are of Indigenous status.
- (2) Students who meet the Ministry of Education’s criteria for the Disadvantaged Student Aid Project for Colleges and Universities during the current or following semester.
- (3) Students who have been recognized by the Office of Student Affairs as experiencing financial hardship.
- (4) Students who have been confirmed to be involved in gender-related or bullying cases are not eligible for subsidies.

3. Scope and Amount:

- (1) Scope: Subsidies are limited to general clinic services and the Student Pro Bono Counseling

Program provided by the University's Community Counseling Center. Subsidies do not cover out-of-pocket psychological counseling, emergency services, or administrative documents.

- (2) Amount: Reimbursement is based on actual expenses, subject to a maximum monthly subsidy of NT\$1,000 and a maximum annual subsidy of NT\$10,000.

4. Application Deadline:

- (1) Students shall submit their applications within six months of the date of the clinic visit.
- (2) Application Deadline: For graduating students, the deadline is the final month of the semester in which they graduate. For students taking a suspension of studies or withdrawal from the University, the deadline is the month in which the suspension or withdrawal takes effect.

5. Application Procedure:

Applicants shall prepare the following documents and submit their applications to the Division of Student Services, Office of Student Affairs:

- (1) Application form.
- (2) Original or photocopy of the medical receipt (photocopies must bear the seal of the medical institution).
- (3) Certificate of diagnosis.
- (4) A photocopy of the cover of the student's own bank or post office passbook.
- (5) Supporting documents verifying economic disadvantage:
 - A. Domestic students shall attach relevant government-issued certificates.
 - B. International students shall provide financial statements of their parents issued by their local government and authenticated by an overseas R.O.C. diplomatic mission, or other financial documents sufficient to establish their parents' annual income, interest income, and total value of real estate assets.

6. Review Mechanism:

- (1) Students who meet the criteria outlined in Article 2, Paragraph 1, Subparagraph 1 or 2, and pass the document review shall be directly granted the subsidy.
- (2) Students who meet the criteria outlined in Article 2, Paragraph 1, Subparagraph 3 shall undergo a special case review convened by the Office of Student Affairs before the subsidy may be approved.

The special case review committee shall comprise the following members: the Vice President for Student Affairs (convener), the Head of the Student Services Division, the Director of the Health Center, the Director of the Student Counseling Center, and the Director of the Student Advisor Office.

7. Source of Funds:

The subsidies shall be funded from the University's student public funds and incentive funds.

8. The Directives and any amendments thereto become effective after approval by the Office of Student Affairs Council meeting and ratification by the University President.