

National Taiwan Normal University 2024 Commencement Guide

2024 Commencement Ceremony will be held on May 25, 2024 (Sat.) on 4F of the Gymnasium on Main Campus I

1. Arrival time and schedule

- (1) **Commencement Procession:** Gather at Sunlight Avenue at 8:40 a.m. for the procession, which will lead to the venue for graduates to sit with their college.
- (2) **Ceremony:** Begins at 10 a.m. (doors close at 9:40 a.m.) on the 4F of the Gymnasium on Main Campus I.
- (3) To promote a paperless environment, electronic invitations for the ceremony are distributed to registered graduates via email. No paper invitations will be issued.

2. Attire

- (1) **Wear cap & gown to enter the ceremony venue. (Do not wear open-toed footwear like sandals or flip-flops.)**
- (2) Hang the tassel on the right side without securing it. During the tassel-turning ceremony, teachers will assist in moving it to the left side.
- (3) Rent and return cap & gown according to the Regulations on Cap and Gown Rental and Return. Visit Property Management Division website for details: <https://reurl.cc/zAEaz6>

3. Guests

Owing to the limited seating capacity on the 5th floor of the Gymnasium and for safety purposes, **guests are required to enter using a numbered guest ticket.**

- (1) **Guest tickets:** On the day of the ceremony, a limited number of 600 Ceremony Guest Tickets will be available at the Gymnasium's main entrance. These numbered tickets grant guests entry to the 5th floor of the Gymnasium at 9 a.m.
- (2) **Livestream viewing:** The ceremony will be livestreamed on YouTube. **Guests without tickets, those with physical disabilities, and children under 10 are invited to watch the livestream at the Auditorium, Cheng 101, or Cheng 102 classroom.** If these venues reach capacity, Cheng 201 and Cheng 202 classrooms will also be available. Doors to these locations will open at 8:30 a.m.
- (3) **Reminder:** The 5th floor of the Gymnasium lacks accessibility features like elevators and wheelchair ramps. **Guests requiring wheelchair access or unable to climb stairs can view the livestream broadcast at the above locations.**

4. Notes

- (1) Eating and drinking are prohibited at the ceremony and livestream venues. Please practice voluntary mask-wearing and hand sanitizing.
- (2) Please remain silent throughout the ceremony and help maintain an orderly atmosphere.
- (3) Participants are asked to line up in an orderly manner as directed by staff when entering the venue. Please avoid pushing and colliding with others, and exercise caution when using the stairs in the gymnasium.
- (4) If you experience any discomfort, promptly notify our staff. Three nurses and an ambulance are on standby to address emergencies and urgent situations.