

# Directives for the Establishment of the NTNU Sunshine Financial Hardship Grant

Approved on March 12, 2024

1. **Objective:** The Directives for the Establishment of the NTNU Sunshine Financial Hardship Grant (“the Directives”) are hereafter formulated. Under the mentorship of Dr. Mei-Chun Lin, Vice President for Student Affairs, students Chang-Yin Chan, Ho-Tsung Chiu, and Chieh-Kai Wang from the LOHAS Executive Master of Business Administration (LOHAS-EMBA) program have jointly launched this financial hardship grant. Its purpose is to provide assistance to students in urgent financial difficulties, enabling them to focus on their studies without financial distress.
2. **Application eligibility:** Currently enrolled NTNU students (excluding those enrolled in continuing education programs) encountering unexpected and urgent financial difficulties may apply.
3. Eligible applicants must submit an application form along with relevant supporting documents. They are also required to obtain recommendations from their advisers and department or graduate institute head before submitting the application to the Student Services Division, Office of Student Affairs.
4. The administration and review of this grant are overseen by the Sunshine Financial Hardship Grant Review Committee, convened by the Vice President for Student Affairs. The review committee consists of the Student Services Division Head, the Director of the Student Counseling Center, the CEO of the Student Adviser Office, and the Director of the Health Center. Department and graduate institute heads and relevant personnel may be invited to participate as needed. Meetings are typically held once a month, but no meeting is required if no applications are received. Extraordinary meetings may be convened to review applications of a special nature.
5. The number of grant recipients and the amount awarded for each semester are determined by the review committee, and applicants are notified of the results individually.
6. **Fund custody and administration:** This grant is deposited into the University Endowment Fund for the purpose of providing financial hardship assistance.
7. The Directives and any amendments thereto shall be approved by the Student Affairs Council, submitted for record-keeping by the Scholarship Management Committee, and take effect after ratification by the President.