

National Taiwan Normal University

Directives for the Administrative Operation and Management of Accepted Donor Scholarships

Approved at the 2025-2026 Academic Year Scholarship Management Committee on March 30, 2026

1. The Directives for the Administrative Operation and Management of Accepted Donor Scholarships (the “Directives”) are formulated to accept donor-funded scholarships from individuals or organizations and to ensure their effective use in cultivating outstanding students, enabling them to pursue their studies with peace of mind and strive for excellence.
2. Donor scholarships are accepted to support students of the University. Eligible recipients are as follows:
 - (1) Students in graduate programs.
 - (2) Students in undergraduate programs.
 - (3) Students of a specific department/graduate institute or specific categories.
3. The University accepts donor scholarships from the following entities:
 - (1) Donations from domestic and international business, education, and academic sectors.
 - (2) Donations from public and private institutions (organizations).
 - (3) Donations from groups or individuals.
4. Scholarships established with donated funds may be subject to eligibility criteria specified by the donor; in the absence of such criteria, they shall be allocated and distributed at the discretion of the University.
5. Scholarship donations may be made in three ways, and all funds shall be deposited into the University Endowment Fund:
 - (1) The donated scholarship fund may draw on both the principal and any accrued returns (including interest or investment gains) for the scholarship.
 - (2) The provision of a certain amount of scholarship funding on an annual basis.
 - (3) Other methods mutually agreed upon by the donor and the University.
6. Donations shall be duly receipted, formal agreements executed, and relevant guidelines established. Regular reports on the use of donations shall be provided, and appropriate appreciation shall be expressed to donors in accordance with applicable regulations.
7. As a token of appreciation, a donor scholarship may be named after the donor or under a name designated by the donor.
8. The amount of scholarship disbursement shall, in principle, be at least NT\$10,000 per student per year.
9. The National Taiwan Normal University Scholarship Management Committee (the “Committee”) is established to coordinate the management of the accepted donor scholarships.
10. The tasks of the Committee are as follows:
 - (1) The custody, deposit, and utilization of various scholarship funds.
 - (2) Planning of scholarship donations and their disbursement.

(3) Other matters related to various scholarships.

11. The Committee shall consist of 15 to 19 members. The University President shall serve as Chairperson and shall appoint the Vice President, Vice President for Academic Affairs, Vice President for Student Affairs, Vice President for General Affairs, Vice President for International Affairs, deans of each college, the Secretary-General, and the Director of the Office of Accounting as members.
12. The Committee shall have one Executive Secretary, two Financial Officers, and two Operations Officers responsible for handling Committee affairs. They shall be appointed by the University President from among relevant University staff and shall serve without compensation.
13. The Committee shall meet once a year, and extraordinary meetings may be convened when necessary.
14. All types of scholarships shall have their quotas allocated in accordance with the criteria specified by the donors, and shall be reviewed and disbursed by the recipient unit; the operation directions thereof shall be separately prescribed.
15. If the donated amount and related income are insufficient to award at least 1 recipient per year, the donor may be consulted to increase the donation, or the scholarship may be merged into a joint scholarship, with the recipient and award amount to be further determined by the Committee. If the donor or their family members referred to in the preceding paragraph fail to respond after three written notices or public announcements, the Committee may review and approve the donation to be merged into a joint scholarship for disbursement.
16. The accounts for scholarship deposits and expenditures shall be settled once a year, and an income and expenditure report shall be prepared and submitted to the Committee in January each year.
17. If the University is ordered to be merged or abolished, any remaining assets of the Committee shall be reported to the Ministry of Education or transferred to a relevant authority designated by the Ministry of Education.
18. These Directives and any amendments thereto become effective after approval by the Administrative Council and ratification by the University President.