

# **Award Guidelines for Academic Excellence of Fresh Graduates in Undergraduate Degree Programs at National Taiwan Normal University**

Amended and ratified by the President on May 8, 2013

1. Purpose: The Award Guidelines are promulgated to encourage students at the University to cultivate virtue and advance intellect.
2. Target recipients: Fresh graduates in the undergraduate degree programs of the University.
3. Selection criteria:
  - (1) Fresh graduates (including super seniors) whose GPA rank in the top 5% of their class or division over their years of studies; those whose rank is in the top 5% with decimal points are not eligible. Super seniors and seniors shall be ranked together.
  - (2) Fresh graduates who have not received any disciplinary action that is more serious than a minor demerit during their studies.
  - (3) Fresh graduates who have not received this award during their studies.
  - (4) If any of the above-mentioned top 5% fresh graduates (including super seniors) in each class or division has received a demerit or worse or has already received this award, their vacancy will be filled by the next eligible student and is not bound by the top 5% criteria.
4. Time of selection: Recipients shall be selected before the mid-term examination in the spring semester of the fourth academic year.
5. Selection method: Fresh graduates meeting the criteria are selected and recognized after approval by the University President.
6. Method of commendation:
  - (1) The President will give the commendation at the commencement ceremony.
  - (2) A certificate of excellence is awarded.
  - (3) Their academic excellence is recorded in the University's magazine, newsletter, the alumni monthly and the Graduating Class Activities Association newsletter.
7. After the end of the spring semester of the fourth academic year when all the grades are finalized, if there are additional students (including super seniors) whose GPA rank in the top 5% of their class or division, they will be awarded a certificate of excellence and commended at another University ceremony. If they are unable to return to the University, the certificate of excellence will be mailed to them.
8. These Guidelines and any amendments thereto shall take effect after ratification by the University President.